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Labor Order Form

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797
Phone: 847-696-2208

Destinations Showcase

June 2, 2011

Deadline Date To Receive Discounted Rates:

May 20, 2011

	# of Workers Needed:	Set-Up Date	Hours	Set-Up Time	Dismantle Date	Hours	Dismantle Time
Carpenters	_____	_____	_____	_____	_____	_____	_____
Decorators	_____	_____	_____	_____	_____	_____	_____
Crew of 3 Riggers	_____	_____	_____	_____	_____	_____	_____
Electricians	_____	_____	_____	_____	_____	_____	_____
Plumbers	_____	_____	_____	_____	_____	_____	_____

Advance Hourly Labor Rates

	Straight Time	Overtime	Double Time
Carpenter	\$90.00	\$135.00	\$180.00
Decorator	\$85.00	\$127.50	\$170.00
Teamster	\$60.00	\$90.00	\$120.00
Rigger	\$95.00	\$142.50	\$190.00

Hourly Labor Rates

	Straight Time	Overtime	Double Time
Carpenter	\$97.50	\$142.50	\$187.00
Decorator	\$92.50	\$135.00	\$177.50
Teamster	\$67.50	\$108.75	\$142.50
Rigger	\$102.50	\$150.00	\$197.50

Hourly Equipment Rental Rates

Fork Lift w/o operator	\$125.00	- Lift for hanging banners from ceiling
Scissor Lift w/o operator	\$125.00	- Used for heavy signage lifting and installation
Condor w/o operator	\$110.00	

Straight time is 8:00 am to 4:30 pm weekdays. *Straight time is 8:00 am to 4:00 pm weekdays for electricians and plumbers. Please contact RES or see Service Center for a breakdown of the overtime/double time schedules.

TERMS AND CONDITIONS

When ordering labor, please be aware of the following:

1. This advance labor request will be considered as only a reservation for labor.
2. On the day and time that you require labor, you must go to the Labor Service Desk and pick up and sign out your labor crew.
3. The labor crew will not be sent to your booth without being signed out.
4. Upon completion of their work, you MUST return the laborers to the Labor Service Desk and sign them in.
5. All labor is billed at one-half hour minimum for each man.
6. Number of workers required will be determined by labor foreman.

COMPANY I & D SUPERVISION

Rosemont Exposition Services can provide I & D Supervision Services for exhibiting companies which are unable to be present at set-up and/or dismantle. If interested in this service indicate below. Please submit a diagram/drawing with instructions to assemble your booth.

We authorize Rosemont Exposition Services to supervise the set-up/dismantle of our exhibit at an additional charge of 30% above the standard hourly carpenter labor rates.

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

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